

# Minutes for Klamath Housing Authority Board of Directors Business Meeting October 25, 2022

## Present:

Amy Boivin  
Rick Sonerholm  
Stephanie Hirche  
Greg Chandler, by Zoom  
Diana Otero, Executive Director  
Ann Malfavon, Financial Manager

## Absent:

Debra Gisriel

## Guest:

Molly O'Brien, Herald & News

1. **Call to Order/Roll Call:** The meeting was called to order at 12:05 p.m. by chair Amy Boivin. There was a quorum present.
2. **Public Input:** No public input
3. **Approval of Minutes** of KHA business meeting held September 27, 2022. A motion to approve the minutes was made by Stephanie, seconded by Rick. Motion passed by unanimous vote.
4. **Old Business**
  - a. Timbermill Apartments update – The developers had a predevelopment meeting with the city.
  - b. Board Member update – Diana has contacted Bryce Mallory with Edward Jones. He is interested in joining the board but just had a baby and is on leave currently. Diana will reach out to him November 1 to check in if she has not heard from him. Stephanie contacted Denise Stillwell from SCOEDD. She is interested and will be at the next meeting. Diana will send her the link to apply through the Klamath County Commissioners.
  - c. SOCO owned housing – SOCO Development wants to give KHA the 3 properties they own, as they are closing. Any money left over from the properties, will also be given to KHA for the care of the properties. Diana has heard the condition of the properties might be rough but plans to have them inspected. There could possibly be grant money available for rehab. Acquiring these properties will be beneficial to KHA, the current occupants, and the community. It will ensure the units remain as affordable housing for years to come. A motion to approve moving forward in obtaining the SOCO properties was made by Rick, seconded by Greg. Motion passed by unanimous vote.

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## 5. New Business

- a. Selling of a Brickstone Village home to current tenants – Diana was contacted by the family residing in one of our standalone Brickstone Village homes. They are interested in purchasing it. Diana disclosed that the family is related to her by marriage but stated that selling any of the BSV standalone homes to any of our tenants should be strongly considered. Selling this home would be good for the family in reaching self-sufficiency and benefit KHA financially. There was a unanimous vote to continue to move forward in selling this home to Felix Otero and his family.
- b. Report on ED hiring -Rick/Amy – Rick reported that Tamera from Elwood Staffing told him there have been several applicants. She has narrowed them down to 5.
- c. Next steps and timeframe – Everyone agreed to have Elwood Staffing stop advertising and send the top 5 candidate information to Diana to distribute to all board members. Amy will set up a meeting next week to plan the interview process for the top 3 candidates. Hopefully interviews will be conducted the second week of November. Any candidates that live out of the area will be interviewed initially on zoom, and then possibly be invited for an in-person interview. Ideally, a decision for hiring could be made the third week of the month.

**6. Financial Statements** – The August 2022 financial statements were presented. The HomePath program now has its own statement and is no longer reported on the Admin statement.

**7. Adjourn** - the meeting was adjourned at 12:52 pm. The next regular board meeting will be held November 29, 2022.